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The creation of links to this site is welcomed. To obtain authorization for the creation of a link, please contact [support@skillscan.co.uk](mailto:support@skillscan.co.uk).

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You agree to defend, indemnify and hold Skillscan Limited, its officers, directors, employees, agents, licensors and suppliers, harmless from and against any claims, actions or demands, liabilities and settlements including without limitation, reasonable legal and accounting fees, resulting from, or alleged to result from, your use of this site and/or the Content in a manner that violates or is alleged to violate these Terms and Conditions.

Skillscan Limited shall provide notice to you promptly of any such claim, suit, or proceeding and shall reasonably cooperate with you, at your expense, in your defence of any such claim, suit or proceeding.

#### **7. Jurisdiction.**

You expressly agree that exclusive jurisdiction for any dispute with Skillscan Limited, or in any way relating to your use of this site, resides in the courts of England and you further agree and expressly consent to the exercise of personal jurisdiction in the courts of England in connection with any such dispute including any claim involving Skillscan Limited or its affiliates, subsidiaries, employees, contractors, officers, directors, telecommunication providers and content providers.

These Terms and Conditions are governed by the laws of England. If any provision of these Terms and Conditions is found to be invalid by any court having competent jurisdiction, the invalidity of such provision shall not affect the validity of the remaining provisions of these Terms and Conditions, which shall remain in full force and effect. No waiver of any of these Terms and Conditions shall be deemed a further or continuing waiver of such term or condition or any other term or condition.

#### **8. Complete Agreement.**

Except as expressly provided in a particular "legal notice" on this site, these terms and conditions constitute the entire agreement between you and Skillscan Limited with respect to the use of this site and any content contained therein.

#### **9. Privacy Policy.**

Your privacy is important to Skillscan Limited and we are committed to letting you know how we use your personal information. In general, information which identifies you personally will not be sold or disclosed to unaffiliated third parties without your permission unless required to do so by law or as required to provide the products and services you have requested.

## 9.1 Information collected and how it is used

- IP Address

We may store the Internet Protocol (IP) address of your computer when you visit this site. This information is only used to create broad demographic summaries of where our users come from.

- Cookies

We may use cookie technology to allow you to move more quickly through this site and to save your password so you don't have to re-enter it each time you visit this site. Cookies are small text files a web site can use to recognise repeat users and facilitate the user's ongoing access to and use of the site. Generally, cookies work by assigning a unique identifier to the user that has no meaning outside the assigning site. If you do not want information collected through the use of cookies, there is a simple procedure in most browsers that allows you to deny or accept the cookie feature. Please note that cookies may be necessary to provide you with certain features (for example, customised delivery of information) available on this site.

- Information submitted

We may use registration information and other voluntarily submitted information in the following ways:

- To provide personalised features and services.
- To analyze traffic and use of this site in order to determine which features and services people like and don't like so that we can improve what we do.
- To prepare aggregated user statistics or information summaries in order to describe our services to third parties such as advertisers, sponsors, and to provide summary information to corporate sponsors who have paid for your subscription, and for other lawful purposes.
- We may have to disclose personal information when legally obligated to do so or in an emergency or for security reasons.

## 9.2 Security

This site has security measures in place to protect the loss, misuse and alteration of the information under our control. Only site administrators of Skillscan Limited – or designated administrators of Enterprise Licences - will have access to your information which is stored on a database server. For more information on Enterprise Licences, please see section 9.3 below.

## 9.3 Licence Information

- The supplier of this service is:

Skillscan Limited,  
Digital Media Centre,  
County Way,  
Barnsley,  
South Yorkshire S70 2JW

- This is a Licence to an internet-based Skills Assessment application. No Licence as described below grants any reseller privileges.

- Licences purchased by Clients will be one of 2 types:
  - Candidate – based
 

Each Candidate licence will last for 12 months from the date of initial registration, after which the Candidate's data will be removed from the system. Candidate-based licences to use SKILLscan online will be provided on the basis of the following:

    - An initial one-off cost
    - A cost per 'block' of Candidate Licences
    - Also included is the creation of 'Client defined' groups within the system and their associated Activation Codes, used to enable the Client to register their own Candidates.
    - Assessor access to the system will be provided to the Client on an as required basis without charge.
    - Support will be provided to a nominated individual within the Client's organisation.
    - Clients will be able to request the addition of Awards to the system. These will be added, providing that the Awards are available from within the public domain in an electronic format.
  - Enterprise Licence
 

An Enterprise Licence will be provided on the basis of a subdomain of [www.skillscan.co.uk](http://www.skillscan.co.uk) (eg abc.skillscan.co.uk) which will contain a replication of the current version of SKILLscan online. Enterprise Licences will be provided on the basis of an annual contract, which can be terminated by providing 1 month's notice to Skillscan Ltd , expiring on the anniversary of the date of the initial provision. Enterprise Licence will be provided on the basis of the following:

    - Nominated Client individuals will have administrative access to the subdomain, allowing them to create Groups, Activation Codes, Candidates and Assessors, without additional cost.
    - Subject to certain safeguards, and at the sole discretion of Skillscan Ltd, Clients may be able to host their own version of SKILLscan online. Skillscan Ltd will provide guidance on the technical requirements of the hosting service. In the case of a 'Client Hosted' service, Skillscan Ltd will provide support to administrators, but not to end users such as Candidates or Assessors.

#### 9.4 Management of Your Information/Contacting Us

Any questions or comments regarding this information policy should be directed to [support@skillscan.co.uk](mailto:support@skillscan.co.uk).

### 10. Minimum User Requirements.

Operating System – Windows XP (or later version of Windows)

Processor – Pentium II - 300 MHz or higher

Memory – Minimum 512Mb MB

Internet Connection – will work with 56k modem, but 256k broadband recommended

Internet Browser

- Internet Explorer 8 (recommended);
- Mozilla Firefox 3.6.3;
- Chrome 5.0.375.70;
- Safari 5.0 (7533.16)

Other

- Keyboard and mouse
- Monitor and video card capable of displaying 1024 x 768 screen in 16 bit colour.
- PDF reader – the reports produced by SKILLscan online are produced in PDF format. A PDF reader (such as Acrobat) will be required to read them.